

Office of Principal, G.B.N. Govt. Polytechnic, Nilokheri

Office Order No. 06

Dated : 4-1-22

In continuation to this Office Order Endst. No. 19-27, dated 04.01.2022, it is notified for the information of

- 3rd and 5th semester Regular students of Civil/Computer/Electrical/ECE/IC & Mech. (2020 and 2019 Batch).
- Reappear of 1st, 2nd, 3rd, 4th, 5th and 6th semester of Civil/Computer/Electrical/ECE/IC & Mech. (2017 Batch Ex-students).
- Reappear of 1st year Annual Pattern, 3rd, 4th, 5th and 6th semester of Civil/Computer/Electrical/ECE/IC & Mech. (2018 Batch Ex-Students).
- Reappear of 1st year Annual Pattern, 3rd and 4th semester of Civil/Computer/Electrical/ECE/IC & Mech. (2019 Batch)
- Reappear of 1st year Annual Pattern of Civil/Computer/Electrical/ECE/IC & Mech. (2020 Batch)

Of this institute that the PCA schedule for February 2022 examination is as below.

S.N.	Activity	Last Date
1.	Last date to submit PCA form by the student in the institute without late fee <u>Exam Fee under semester system</u> : Rs. 350/- per student per semester (including Pharmacy and reappears of 1 st and 2 nd semester) <u>Exam Fee under Annual System of 1st year</u> : Rs. 700/- per student (except Pharmacy)	Up to 20.01.2022 (Thursday)
2.	Last date to submit PCA form by the student in the institute with additional late fee of Rs. 50/- per student per form.	Up to 27.01.2022 (Thursday)

Keeping in view the guidelines of Mahamari Alert-Surakshit Haryana from 02.01.2022 (5:00 am onwards) to 12.01.2022 (till 5:00 am) issued by HSDMA, Government of Haryana, the students are being asked to fill their PCA Forms in ONLINE MODE as per the instructions below till further orders.

Instructions for students for filling their PCA forms.

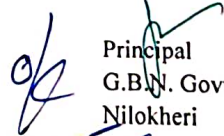
- Students shall download PCA form from the institute's website.
- Student is permitted to fill only 12 theory subjects (Regular + Reappear) for examinations.
- The students must check their Reappears and correct subject ID's / subjects Marks Register (SMR) which is available on the website of the board.
- The students shall deposit the requisite fees through the below given link.
<https://smarthubeducation.hdfcbank.com/SmartFees/Landing.action?instId=4166>
- The student shall submit the duly filled PCA form along with requisite Examination fees receipt through email at their concerned department email ID as below up to 18.01.2022.

Department	Email ID
Civil Engg.	hodcivilengineeringpnk@gmail.com
Computer Engg.	hodcomputerepnk@gmail.com
Electrical Engg.	hodecegn@gmail.com
E.C.E	electricaldepartmentpnk@gmail.com
I.C	hodicgn@gmail.com
Mechanical Engg.	hmedgbnpgnk@gmail.com

Instructions for All HoD's (Civil/Computer/Electrical/ECE/IC & Mech)

They are requested to depute faculty of their concerned department to check email ID of their concerned department on regular basis. Further they shall be instructed to submit the PCA forms in Hard Copy of their concerned department after verification with the Examination Branch on daily basis.

All the PCA Forms shall be submitted with the Examination Branch up to 19.01.2022 for timely uploading of the same on HSBTE portal



Principal
G.B.N. Govt. Polytechnic
Nilokheri

Dated : 4-1-22

Endst. No. 30-37

A copy of the above is forwarded to the following for information and necessary action please.

- All HoD's (Civil/Computer/Electrical/ECE/IC & Mech.)
- O/I Website – for uploading the specimen PCA Form as attached on institute website.
- Cashier


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